

Road Traffic Incident Particulars

QBE Policyholder to complete all details and retain this part (sheet 2).
The incident must be reported to QBE Insurance immediately

Third party name	<input type="text"/>
Third party email address	<input type="text"/>
Third party telephone number	<input type="text"/>
Third party mobile number	<input type="text"/>
Third party vehicle registration	<input type="text"/>
Third party vehicle make/model	<input type="text"/>
Third party address	<input type="text"/>
Number of passengers in third party vehicle	<input type="text"/>
Third party insurer name	<input type="text"/>
Third party policy number	<input type="text"/>
Police crime reference	<input type="text"/>
Police officer name	<input type="text"/>
Police officer collar number	<input type="text"/>
Witness name	<input type="text"/>
Witness telephone	<input type="text"/>
Witness vehicle registration	<input type="text"/>
Witness address	<input type="text"/>

Road Traffic Incident Particulars

QBE Policyholder to complete all details and hand this part (sheet 1)
to the third party immediately.

Policyholder	<input type="text"/>
Policy number	<input type="text"/>
QBE driver name	<input type="text"/>
Line manager	<input type="text"/>
QBE insured vehicle registration	<input type="text"/>
QBE insured vehicle make/model	<input type="text"/>
Number of passengers in QBE vehicle	<input type="text"/>
Collision date	<input type="text"/>
Collision time	<input type="text"/>
Collision location	<input type="text"/>
Damage to QBE insured vehicle	<input type="text"/>
Additional comments (if required)	<input type="text"/>

The details are for information only - the driver does not admit liability.

The QBE insured driver will report the incident to our supplier immediately following the collision.

If the incident is deemed to be the QBE insured driver's fault our supplier will try to contact you to offer assistance. However, to avoid any unnecessary delay, please feel free to call our offices immediately for assistance on 01484 912005.

Information for all other parties involved in this incident with our driver

We note that you have been involved in an incident with a **QBE Policyholder**. If the accident was the fault of the **QBE Policyholder**, we would like to offer our services to ensure you get the best possible outcome, quickly.

It is a legal duty of you and your representatives (your insurer, solicitors, hire, repair or claims management company) to keep your losses to a minimum.

You should read the information overleaf as it is provided for your benefit.

Next steps:

Please call QBE IMMEDIATELY on 01484 912005 with our policyholder and/or our driver's details (filled in overleaf) **Lines are open 24/7, 365 days per year.**

We will arrange a **free replacement same group vehicle** whilst yours is off the road - you don't need to worry as we will cover the cost of the hire, details of which are available on request.

We will **collect your damaged vehicle, repair it and re-deliver to your door**, or if it is beyond economical repair we will arrange for an assessor to inspect your vehicle and pay the write off value.

You won't be out of pocket at any stage, and there are no forms to fill - just phone us once and we'll do the rest. You won't have any excess to pay and no loss of No Claims Bonus.

To set the wheels in motion for a swift resolution from this incident or if you have any queries about the nature of this offer, **please call QBE immediately.**

N.B. All correspondence in relation to this incident should be directed in writing to our Insurance Company who are:

**QBE Insurance (Europe) Ltd, c/o FMG House,
St Andrews Road, Huddersfield,
West Yorkshire,
HD1 6NA.
Telephone: 01484 912005.**

Vehicle Incident Details Form

QBE Policyholder to complete all details and retain this part (sheet 2).
The incident must be reported to QBE Insurance immediately

Please call: **0808 100 8181**

Driver name	<input type="text"/>
Collision date	<input type="text"/>
Collision time	<input type="text"/>
Collision location	<input type="text"/>
Weather conditions	<input type="text"/>
Please record any details of the incident that may assist with our enquiries and take photographs if safe to do so	<input type="text"/>

Please indicate point of impact to the Third Party vehicle with an X.

